BOUNDS GREEN SCHOOL
MINUTES OF THE FULL GOVERNING BODY MEETING
HELD ON 6 NOVEMBER 2025 AT 6PM

Staff (2)
Nadine Lewis (Headteacher)
Tom Smith 30-04-27

Parent (2)
David Rees 16-11-27
Laura Williams 17-07-29

LA (1)
Vacant position

Also present
Helen Chrysafi-Bartrip (DHT)
Liz Luka (AHT)
Marcus Read (AHT)
Faye Papini (SBM)
Jess King (AHT)
Corinne David (Clerk)

Co-opted (10)
Alex Glasner 22-09-29 (Chair)
*Anne Keleghan 25-05-29
Andrew Gordon 31-07-26
Toby Nation 22-09-29 (Vice-Chair)
*Jayne Cookson 08-11-27
Abdul Alimi 06-03-28
Tracey Burton 26-05-25
Eleanor Kaye 05.11.29
Ismini Theodosiou 24-05-27
Vacancy

*Denotes absence

1. WELCOME /INTRODUCTIONS AND APOLOGIES FOR ABSENCE

1.1 The Chair welcomed everyone to the meeting. Introductions were made.

1.2 Apologies for absence were received and noted from Anne Keleghan and Jayne Cookson. Apologies for lastness were received and noted from Andrew Gordon, Abdul Alimi and Tracey Burton.

1.3 The Clerk confirmed that the meeting was quorate.

2. DECLARATIONS OF INTEREST, PECUNIARY INTEREST OR OTHERWISE IN RESPECT OF ITEMS ON THE AGENDA

2.1 Register of Interests Forms
The Clerk reminded governors who have not yet done were required to complete the annual Register of Interest forms for 2025/26.

2.2 There were no declarations of interest in respect of the agenda items.

3. HEADTEACHER'S ITEMS

3.1 The Headteacher's termly report. The highlights were noted as

a) The total school roll at the October 2025 PLASC stood at 640.5 FTE, with reception through to Year 6 roll standing at 606. The school has 3 more children on roll than at the October 2024 PLASC.

b) Noted that the 24 vacancies meant the school would receive £100k less funding for April 2026 to March 2027 than then maximum possible income and occupancy

c) Children that turned 3 during the autumn 2025 term will be admitted into the nursery in January 2026 to ensure the provision is full and maximum funded is received.

d) Attendance in the Infant school stood at 96.5% and in the Junior school at 95.0%. Nation attendance on 10 October 2025 stood at 95.7%. Both the Infant and Junior schools were roughly in line with national.

e) An Ofsted Inspection for the Junior school is expected from March 2026.

f) The school has three new ECTs. The Art PPA teacher had resigned with effect from 31 December. A teacher has returned from maternity, with one staff member currently on maternity leave. The school will recruit to the after-school club during the spring term.

g) All teachers have received their appraisals.

3.1.1 Q: *What is the school doing to improve attendance?*

A: The school has a focus on children whose attendance presents with concern or classified as persistently absent. The school are working with five identified families in Year 3 to support and increase attendance. Overall, the school is close to the national average.

3.1.2 Q: *How will the Art PPA teacher's position be covered?*

A: The school is currently reviewing available options to cover the position. There are no current confirmed plans about who or how the PPA cover will be provided.

3.1.3 Q: *Will the PPA teacher position be replaced by another specialist Art teacher, as this is seen as a strength of the school?*

A: The SLT are working on all possible plans and what this could look like within the budgetary constraints.

3.1.4 Q: Has the school started planning for the Junior Ofsted Inspection?

A: The SLT have started to plan for the Inspection. The SLT are in the process of highlighting Ofsted Inspection framework and where we sit within the new judgements. The current SDP will run until Christmas. The SDP will be adapted for the new framework and circulated early in the spring term.

3.1.5 Governors were strongly encouraged to attend HEP Ofsted training and to visit the school and undertake learning walks to see the curriculum in both KS1 and KS2 settings.

3.2 School Development Plan
The 2024/25 SDP was shared with Governors prior to the meeting. The SDP had been RAG rated by Senior and Middle Leaders at the start of the Autumn term. Areas highlighted as amber or red will be addressed this term. Significant projects will be in our new School Development Plan. The SLT are currently using the new Ofsted Inspection Framework to inform the school's self-evaluation this academic year and using this as the basis for the new Self Evaluation Form and School Development Plan; to be available for the spring term.

3.3 Noted that Chidi Okwesilieze (Head of Schools HR) had been unable to join the meeting.

4. CHAIR'S ITEMS

4.1 No Chair's Items were received.

5. MEMBERSHIP OF THE GOVERNING BODY AND COMMITTEES AND LINK GOVERNORS

5.1 Alex Glasner recommended the appointment of Eleanor Kaye as a Co-opted Governor for a four-year term of office.

GOVERNORS UNANIMOUSLY AGREED THE APPOINTMENT OF Eleanor Kaye AS A CO-OPTED GOVERNOR

5.2 The Clerk confirmed that the GB currently had 2 vacancies: 1 Co-opted vacancy and 1 LA vacancy.

5.3 Link Governors' Positions
Governors confirmed that they would continue in the same positions as 2024/25.

5.4 Terms of Reference

The GB received and RATIFIED the terms of reference for The TLC and Resource Committees, including the scheme of delegation.

6. PUBLIC MINUTES OF THE PREVIOUS FULL GOVERNING BODY MEETING

6.1 The minutes of the full GB meeting held on 17 July 2025 were **AGREED** and **RATIFIED** as a correct record of the meeting.

6.2 Matters arising.

6.2.1 Item 3.5 Helen Chrysafi-Bartrip to share the staff survey outcomes with Governors, when available.

The staff survey was shared at the Resource Committee. A fuller report detailing the themes will be presented at the next meeting.

6.2.2 Item 3.7.4 a) Racial Equity to be an agenda item at the next TLC meeting.

These topics will be a thread within the inclusion section of the new Ofsted Framework. Racial Equity was discussed at the TLC within the context of the data. Action was completed.

b) Racial Equity to be an item in the Headteacher's termly report

Action was noted.

6.2.3 Item 3.8.3 a) At the spring TLC meeting; the committee to receive the review of the new transition arrangements/curriculum for Year 1 during the autumn term.

b) EY Governor lead to meet with Liz Luka regarding the new Year 1 arrangements.

Both actions were noted.

6.2.4 Item 8.1.2 Jayne Cookson to meet with Helen Chrysafi-Bartrip to review wellbeing work.

Noted that Eleanor Kaye will take forward this piece of work with Helen Chrysafi-Bartrip.

6.2.5 Item 10.1 Toby Nation to circulate possible dates for the next meeting in the new academic year.

Action completed.

6.3 The minutes of the full GB meeting held on 23 September 2025 were **AGREED** and **RATIFIED** as a correct record of the meeting.

6.4 Matters arising

6.4.1 Item 5.3 To receive the 2025/26 meeting cycle at the next Full GB meeting.

Action had been completed.

7. MINUTES OF SUBCOMMITTEES

7.1 Resources Committee.

The draft minutes from the Resource Committee held on 21 October 2025 were received and noted by Governors. Attention was drawn to the Q2 return which predicted an overall federation deficit position of £28,130, with an in-year structural deficit of £170K. Noted that actions were required to prevent the federation from entering into a budget deficit position. The following policies were received and agreed by the Committee:

- Annual leave and time off policy
- Parental leave policy

- Organisational change policy
- Charging and remission policy
- Lettings Policy

7.1.1 Annual Review of Financial Documents. AGREED
The Governing Body received and **RATIFIED** the following documentation:
- Internal Scheme of Financial Delegation.
- Review scheme for financing schools (financial regulations).
- Review of best value statement.
- Review office manual (financial procedures).

7.1.2 Governors noted that the SFVS must be approved and submitted to the LA by 31 March 2026.

7.2 Teaching & Learning Committee.
The draft minutes from the TLC Committee held on 3 November 2025 were received and noted by Governors. The Committee reviewed the summer 2025 data, the rag rated SDP through the lens of Ofsted and the updated SEND Policy.

8. GOVERNORS' VISITS AND TRAINING (Standing item)

8.1 Governors' Visits.
A Safeguarding link governor visit had undertaken.

8.1.1 Governors were reminded to undertake link governor visits and see the KS2 curriculum and to write those visits up as evidence for Ofsted.

8.2 Governors' training
8.2.1 Laura Williams had undertaken new Governor's induction/training
8.2.2 David Rees had attended training on the new Ofsted framework.

8.2.3 Governors were encouraged to attend HEP Governor training including Ofsted training.

9. POLICIES

9.1 Complaints Policy & Procedure.
The Headteacher noted that the Stage 1 process has been re-written to reflect the restorative approach used within the school.

9.2 HR and Pay policies
The GB AGREED the continued use of HR and Pay policies until further policy updates were received from Haringey HR.

9.3 Child Protection / Safeguarding Policies
The policy had been received at the TLC Committee. Marcus Read informed Governors that there will be an update relating to child-on-child abuse. Once received policy and procedures will be updated.

The GB APPROVED the Safeguarding and Child Protection Policy and Procedures 2025 for use by the school.

9.4 SEND Policy
The GB APPROVED the SEND Policy and Procedures 2025 for use by the school.

9.5 Planning, Preparation and Assessment Policy.
The Headteacher presented the Planning, Preparation and Assessment Policy to Governors. Noted that the PPA policy was new and tried to address the governments' view regarding teacher taking PPA at home and PPA time.

9.5.1 Staff members noted concerns had been raised regarding the implication of the policy and sought further time for consultation and understanding before approval was provided by Governors. Concerns were raised that the consultation period was short and staff could only respond to two points within the policy, not the whole policy.

9.5.2 Q: *The policy states that PPA will be covered by specialist. With the PPA Art teacher resignation is this now at risk?*

A: There is acknowledgment that having specialist PPA teacher's does support teaching & Learning and the curriculum; however too early to say how and in what capacity the PPA Art specialist will be replaced. It will be dependent on the budget and recruitment opportunity.

9.5.3 Q: *What are the key operational points of the Policy?*

A: The Policy is trying to be explicit about the procedure of taking PPA off site. This is to address historic operational challenges of teams going off site at short notice. Within the policy teams have to provide a weeks' notice; unless there is an emergency. Teachers receive 13% PPA time. This is 3% above the statutory requirement. Within the Policy for the 3% there is provision for MLT or SLT to use this time to meet with staff on operational matters once every two weeks. The premise is to trying to save the budget by providing extra time for staff to meet.

Staff noted that they want the 3% to be protected PPA time. Teachers expressed how they felt they were being asked to sacrifice their protected PPA time. Staff noted that there were other areas of teachers' times where those types of operational meetings could take place.

9.5.4 Governors sought to understand the implications should the policy not be approved. Noted that there currently was no policy and PPA was managed by informal procedures and understandings. Governor acknowledged both the Headteacher's and staff stance on the Policy and sought a compromise for the interim period.

9.5.5 **Governors determined NOT to approve the policy at the meeting**. Laura Williams **AGREED** to review the Policy alongside all the teacher feedback to ensure concerns were addressed. The updated policy to be discussed at the Resource Committee and circulated to staff for further review and discussion.

AGREED **a) Teachers seeking off site PPA to submit a request to the Headteacher at least one week in advance. The Headteacher to retain power to authorise the offsite PPA for operational reasons. Governors will also review requests for offsite PPA, to ensure equality across the staffing body.**

b) No changes presently to PPA time.

10. SAFEGUARDING (Standing Item)

10.1 Governors noted receipt of the updated Keeping Children Safe in Education 2025 and were reminded to complete the declaration on Governor Hub once they had read it.

10.2 <u>Safeguarding update.</u>
Marcus Read took governors through the termly safeguarding report, which had been uploaded onto Governor hub prior to the meeting. The following highlights were noted:

- SCR had been reviewed.
- A Safeguarding link governor visit had been undertaken on 2 October 2025. A follow up visit undertaking discussions with pupils will be undertaken.
- The current Safeguarding caseload was noted.

- Child on Child recorded Behaviour concerns were noted
- There were a number of safeguarding concerns that continued over the summer holiday period and into the autumn term.

11. DATE AND TIME OF FUTURE MEETINGS FOR THE AUTUMN & SPRING TERM

11.1 Governors noted the dates for the next Governing Body & Committee meetings as:

- Full GB meeting either 18 or 25 March 2026
- TLC: 26 February 2026 and 7 May 2026
- Resources: 10 February 2026 moved to 12 February 2026

12. ANY OTHER URGENT BUSINESS

No AOB items were received.

The Chair thanked everyone for attending; all staff members except the Deputy Headteacher and Headteacher were invited to leave. Part 1 of the meeting finished at 7:45pm.

Sign: …… Date: ……
Alex Glasner, Chair of Governors**.**