

**BOUNDS GREEN SCHOOL
FULL MEETING OF THE GOVERNING BODY
ON 26 MARCH 2025 AT 6PM
PUBLIC MINUTES**



Staff (2)

*Nadine Lewis (Headteacher)
Tom Smith 30-04-27

Parent (2)

*Tracey Burton 26-05-25
David Rees 16-11-27

LA (1)

*Bob Hamlyn 10-07-28

Co-opted (10)

Mark Chapman 12-07-27
Anne Keleghan-26-05-25
*Andrew Gordon 17-11-25
Toby Nation 17-11-25 (Vice-Chair)
Ismini Theodosiou 24-05-27
Jayne Cookson 08-11-27
Eleanor Kaye 08-11-27 (Chair)
*Abdul Alimi 06-03-28
*Denotes absence

Also present

Corinne David (Clerk)
Helen Chrysafi-Bartrip (DHT)
Liz Luka (AHT)
Marcus Read (AHT)
Faye Papini (SBM)
Jess King (AHT)

PART 1

1. WELCOME /INTRODUCTIONS AND APOLOGIES FOR ABSENCE

- 1.1 The Chair welcomed everyone to the meeting.
- 1.2 Apologies for absence were received and noted from Nadine Lewis, Tracey Burton, Andrew Gordon and Abdul Alimi.
- 1.3 The Clerk confirmed the meeting was quorate.

2. DECLARATIONS OF INTEREST, PECUNIARY INTEREST OR OTHERWISE IN RESPECT OF ITEMS ON THE AGENDA

2.1 Register of Interests Forms

Those governors who have not yet done so were reminded that they complete the register of Interest forms for 2024/25.

2.2 Code of Conduct.

Those Governors who have not yet done so were reminded that they complete the Code of Conduct for 2024/25.

2.2 There were no declarations of interests made in respect of any of the agenda items.

3. MEMBERSHIP OF THE GOVERNING BODY AND COMMITTEES AND LINK GOVERNORS

- 3.1 Governors noted that Claire Wright's position as a Co-opted Governor concluded on 9 March 2025.
- 3.2 The Clerk confirmed that there were two 2 Co-opted Governor vacancies.
- 3.2.1 The Clerk noted that both Tracey Burton (Parent governor) and Anne Keleghan (Co-opted Governor) terms of office were concluding on 26 May 2025. The Clerk further noted that as Tracey Burton was the SEND Link Governor, there was an opportunity for the GB to Co-opted to one of the vacant positions.

ACTION Chair to discuss potential opportunity of co-option with Tracey Burton.

- 3.3 Membership of the Resource Committee.

The Chair noted that distribution of Governors was more on the TLC than the Resource Committee and enquired if any further Governors would either like to attend both Committees or move on to the Resource Committee.

ACTION Governors to inform the Chair if they would like to join the Resource Committee membership.

3.3.1 David Rees noted that he was a member of the TLC Committee and not the Resource Committee.

3.4 No other Governance matters were raised.

4. (ACTING) HEADTEACHER'S ITEMS

4.1 No acting Headteacher items were received.

4.2 Governors noted receipt of the Headteacher's report which had been uploaded onto governor hub for review, prior to the meeting.

4.2.1 Noted that the TLC Committee on 27 February 2025 had received and reviewed the IDSR for the infant and junior schools.

4.3 SDP

Helen Chrysafi-Bartrip informed Governors that the SLT as a collective have worked on the production of the SDP; which is now aligned more closely to the schools values. The SDP will be shared with Phases Leaders during the following week

4.4 Governors enquired about the current attendance data as it had fallen below national. The school noted that a family had left the school; once a destination school location is confirmed, they can be off rolled and the data backdated. Noted that there are isolated cases of school refusers, for various reasons. Marcus Read continues to work with identified families.

4.5 Governors enquired about potential numbers for reception 2025 cohort. Noted that the school currently held 81 first place preferences, 86 second preferences and 47 third place preferences. The expectation is 90 places on national offer day (18 April) will be offered to families.

5. CHAIR'S ITEMS

5.1 Stage 1 complaint.

The Chair informed the GB that a Governors Panel heard the complaint and reached a determination on all the areas raised. Noted that the school are acting on feedback received from the process.

5.2 The Chair provided reassurances that she continued to work closely with the SLT during this period while The Headteacher took a leave of absence for personal reasons.

6. PUBLIC MINUTES OF THE PREVIOUS FULL GOVERNING BODY MEETING

6.1 The minutes of the full GB meeting held on 7 November 2024 were **AGREED and RATIFIED as a correct record of the meeting.** The Chair signed a copy of the minutes which were retained by the school.

6.2 Matters arising.

6.2.1 Item 2.1 Clerk to scan any hard copies of the form and upload them onto Governor Hub.

Action completed and closed.

6.2.2 Item 4.1 School to construct a cover letter explaining about the changes to

attendance; and that formal letters are templates from Haringey that the school has to use to comply with regulations.

The letter was circulated to the Bounds Green Community. Noted that there is a webpage which continues the information. Further noted that the EWO and school nurse will be attending a coffee morning with targeting families to discuss the legalities of attending school and providing resources. Further noted that the school has brought into the bronze EWO package. Action completed and closed.

- 6.2.3 Item 4.5 Headteacher to circulate 2024/25 SDP once ready.

To be received at the next meeting.

- 6.2.4 Item 6.1 a) School to write to the school community stating that the GB was looking for a governor that wasn't a current parent; potentially with Finance or HR skill base.

ACTION Chair to contact potential candidates

b) Chair & Mark Chapman to review and agree text to be circulated to school community.

Action completed and closed.

- 6.2.5 Item 6.2.1 Headteacher to circulate potential Performance Management dates with the Panel.

Action completed and closed.

- 6.2.6 Item 6.5 Governors to complete the declaration on Governor Hub.

Ongoing action see item 2.1.

- 6.2.7 Item 7.2.2 Governors to write up and upload their link Governor visits onto Governor Hub

Ongoing action

- 6.2.8 Item 7.2.3 Governors to complete Safeguarding training and provided the School with certificates.

Ongoing action

7. MINUTES OF SUBCOMMITTEES

7.1 Resources Committee.

Governors noted receipt of the minutes from the Resource Committee held on 11 February 2025. The Committee reviewed the quarter 3 outturn which showed that for the federation there was an overall surplus position. noted that the Infant school was in a deficit position and was being supported (financially) by the junior school. The school had a staff meeting called 'A pause and reset' where leaders, Chair of Governors and Vice-Chair opened the books which reviewed the current and predicated financial position to provided transparency. The meeting also covered benchmarking and undertook some myth busting.

- 7.1.1 Bounds Green Schools has been selected to be one of 5 schools in Haringey to receive DfE funding to improve the school buildings. The works should have minimum impact on the children. Noted that the school doesn't have lettings during the summer holiday period which allows for large capital projects to be undertaken.

7.1.1 SFVS

Governors noted receipt of the SFVS which had reviewed and recommended for approval by the Resource Committee. **The GB APPORVED the SFVS for submission to the LA by 31 March 2025.**

7.2 Teaching & Learning Committee.

Governors noted receipt of the minutes from the TLC Committee held on 5 December 2024 and 27 February 2025. The school had introduced new codes to make it clear when assessing children which ones were not yet; but should by the end of the year reach a secure judgement. The new marking judgements are continuing to be embedded within the teaching staff.

7.2.1 Conversations between Phase Leads and class teachers had yielded quality conversations and positive work. Noted that Jess King had undertaken significant prework to ensure the framework for those conversations was strong and meaningful.

8. **GOVERNORS' VISITS AND TRAINING (Standing item)**

8.1 Governors' Visits.

David Rees and Mark Chapman had undertaken a safeguarding visit with a focus on Restorative Justice and PSHE/RSE. The following actions were undertaken:

- SCR Checked
- Recruitment – On-line searches protocols
- Safeguarding curriculum
 - PSHE
 - On-line safety
 - Assembly themes/
 - RSE
- Case studies were shared
- Referral and follow up Family Needs Assessment (Section 17)
- Referral and follow up Family Needs Assessment (Section 47)
- Early Help
- Emotional Based School Avoidance concerns

8.1.1 Governors discussed the broader requirements within KCSIE in relation to social media. Noted the major root cause of contention and conflict within the school community (parents and children) revolved around What's app conversations. The GB discussed possible ways to support the school within this area including:

- Talking to younger year groups about the shortcoming and social protocols of social media.
- Potentially highlighting the area and school expectations with parents at the beginning of the school year during meet the teacher.
- Smart Free childhood incentive.
- Encompassment of What's app group agreement in the home school agreement.

ACTION Chair to provide school with What's app group agreement used in her school.

8.1.3 Andrew Gorden had undertaken an English link Governor visit.

8.2 Governors' training

No Governors reported that they had undertaken any training since the previous Full GB meeting.

9. POLICIES

The Resource Committee recommended the following policies for ratification by the GB for use by the school:

- Haringey Safer Recruitment Policy.
- Haringey Managing Allegations about Staff Policy.
- Haringey Prevention of Sexual Harassment Policy.
- Haringey Schools Flexible Working Policy.
- Haringey Teacher Pay Policy.

10. SAFEGUARDING (Standing Item)

10.1 Governors noted receipt of the termly safeguarding report. An overview of the current safeguarding caseload was provided.

ACTION

Information to be received at the next TLC meeting:

- The filtering and monitoring stats reported per team.
- The full data for behaviour to allow tracking.
- On/off rolled data for children
- Children that have parttime timetables

11. DATE AND TIME OF FUTURE MEETINGS FOR THE SPRING & SUMMER TERM

11.1 The dates for the Governing Body & Committee meetings during the spring and summer term 2025 were noted as:

- | | |
|-------------|------------------------------|
| • TLC | TBC June 2025 |
| • Resources | 14 May 2025 and 24 June 2025 |
| • Full GB | 21 May 2025 and 17 July 2025 |

12. ANY OTHER URGENT BUSINESS

12.1 No AOB items were received.

The Chair thanked everyone for attending; all staff members and observers, except the Headteacher were invited to leave. Part 1 of the meeting finished at 7:10pm.

Sign: Date:

Eleanor Kaye, Chair of Governors.