

**BOUNDS GREEN SCHOOL  
VIRTUAL FULL MEETING OF THE GOVERNING BODY  
ON 4 JUNE 2020 AT 6:30PM  
PUBLIC MINUTES**



**Staff (2)**

Will Wawn (Headteacher)  
Deborah Alexander 21-11-21

**Parent (2)**

Olivia Brown 14-12-20  
Anna Volkmer 31-12-23

**LA (1)**

\*Patrick Berryman 29-10-23 (Late)

**Also present**

Corinne David (Clerk)  
Helen Chrysafi-Bartp (DHT)  
Liz Luka (AHT)  
Jess King (teacher)  
Marcos Read (AHT)

**Co-opted (10)**

Makeda Clunis 08-11-20  
Matthew Crome 08-07-23  
Bruce McLachlan 08-07-23  
Mark Chapman 29-10-23 (Chair)  
David Joseph 29-10-23  
Mohammed Jimale 29-10-23  
Anne Keleghan 08-11-20  
Deborah Cohen 10-03-24  
Aliona Chakhvadze 10-03-24  
Claire wright 10-03-24

\*Denotes absence

**1. WELCOME/INTRODUCTIONS AND APOLOGIES FOR ABSENCE**

- 1.1 Chair to welcome everyone to the meeting. Chair welcomed everyone
- 1.2 Apologies for absence were received from Patrick Berryman.
- 1.3 The Clerk confirmed the meeting was quorate.

**2. DECLARATIONS OF INTEREST, PECUNIARY INTEREST OR OTHERWISE IN RESPECT OF ITEMS ON THE AGENDA**

- 2.1 There were no declarations of interests made in respect of any of the agenda items.

**3. MINUTES**

- 3.1 The minutes of the Full GB meeting held on 21 May 2020 were **AGREED** and **RATIFIED** as a correct record, one set of minutes was signed by the Chair and emailed to the School for file.

3.2 Matters arising

3.2.1 Item 5.15 Communication with families

Noted that letters to families had occurred, and signed by the Headteacher.

- 3.2.2 Noted that there will be a resource and TLC committee before the next Full GB meeting.

**4. SCHOOL REOPENING FROM 8 JUNE 2020**

The School provided Governors with an update on the proposed provision and delivery plan to open Bounds Green School from 8 June 2020. The highlights were:

- a) The School had sight amendments the Risk Assessment (RA) after feedback from Haringey H&S team and the unions.
- b) The updated version had been submitted to Unison and NEU last night.
- c) There was a H&S risk assessment meeting with the Headteacher today.
- d) On Friday there will be a review of the RA next week.

- e) All staff will be provided with copies of the RA. Hard copies of the RS will be provided to cleaners and SMSA.
- f) The School has re-surveyed Reception, Year 1 and Year 6 families who either didn't respond or said they were unsure if their child(ren) would come back to school.
- g) Children have been placed in a bubble on a first come first served basis.
- h) Helen Chrysafi-Bartp had put into action all the plans.
- i) A delegate of governors had been in this morning to see the RA in action. –
- j) The reception team had been in 2 days this week to organise the classrooms org unit
- k) Year 6 teachers had set up their classes in to set up unit.
- l) Year 1 had also set up their classes.
- m) A lot of furniture has been moved from classrooms; anything heavy had been moved by the site team.
- n) Halls and play grounds had been marked with tape; paint had been ordered and Haringey had indicated they would support the school.
- o) Playground organised into 5 / 6 zones.
- p) Entrance, exit and play times are staggered.
- q) Sanitisers and signs will be in place by Monday.
- r) Year 6 and Year 1 have their own zip bags and their own tray.
- s) Reception children will share resources which will be quarantined for 72 hours (which is deemed safe)
- t) Reception and Year 1 will have their own mini risk assessment 3 days before opening which will be shared with Governors.
- u) key worker bubbles will move into the afterschool rooms

4.1 The Chair informed the GB that Aliona Chakhvadze and Mohammed Jimale and himself had been in the School and saw everything expected: segregation, social distancing and rigorous cleaning. Everything looked as per the risk assessment and what had been communicated with parents. The Headteacher provided thanks to the Governors for their visit as it provided rigor and reassurances around the RA and the cleaning process and how plans could be scaled up.

4.2 **Q: What is the School's view of using of face masks?**

A: This has been discussed within the SLT. Staff have not been trained to refit for face masks for children. The School has decided that it is the decision of the family if they wish to send their child in school with PPE. The School knows which members of staff wish to have PPE and it will be made available as required. The school has face visors for the medical room.

4.3 Detailed information has been provided to families about the procedures the school will take if a child gets sick. The School has slightly veered away from Public Health guidance, ensuring extra control measures on safety protocols. In such a case a child goes into isolation until they are picked up from school. The whole bubble goes into isolation. The child that showed symptoms has a test, if the test is negative a second test is taken after 4 or 5 days. If this test is negative then the whole bubble can then return back to school.

4.4 **Q: There are 44 Year 6 coming back. Will the other Year 6 children come back into School if they want to at a later date?**

A: There are 3 sets of twins in Year 6 planning to return, these have been placed into one bubble, to reduce the risk of having to close multiple bubbles.

4.5 **Q: If twins are going into one class to reduce transmission risks, what is the impact on siblings (if in different year groups) if one sibling bubble has to isolate?**

A The School has ID every child in R, Yr1 and Yr6 that have siblings; amounting to about 14 sets (either twin or siblings). Risks will have to be discussed with families. Both bubbles would be sent home, pending the results of tests. If there is a confirmed case in one house hold, then associated bubbles would be closed down. Noted that the Headteacher had pressed the LA for further guidance on this aspect; no information had been received.

**ACTION** Headteacher to continue to seek guidance from the LA and follow up question with the LA H&S team.

4.6 **Q: Will there be a home school agreement for reopening?**

A: The School has received some templates from other schools; it provides a clear audit regarding communication and would be good practice. It will be clear what a family's responsibility is to the school should someone in their family becomes ill. The document will be linked to the RA

**ACTION** School to draft a home school agreement for families returning to school to sign.

4.7 **Q: Have individual RA been undertaken?**

A: RA for staff in key areas have been sent out to all staff and it is up to staff to self-identify if they have circumstances that may make them vulnerable. For individual children, parents will be invited to discuss risks with the school; Marcus has done this with EHCP and vulnerable children.

4.8 **Q: Are there members of staff returning to School that warrant an individual RA?**

A: No. On the 8 June all the Year 6 staff have undertaken RA. The School is fully aware of other circumstances, but there is nothing that needs to be done for next week. For Reception, there are still some staff that require a RA; this cohort is due back on 15 June. The School are prioritising RA for individuals in chronological order that they are physically due back. There are ongoing RA for staff working with the vulnerable group. RA are carried out by the Headteacher and Deputy Headteacher.

4.9 **Q: What consideration has been provided for BAME staff members?**

A: All BAME staff members will be having an individual RA; unless they choose not to have one. Template from the LA and other examples has been received.

4.10 The Nursery will open with a mixed model: full time on Monday and Tuesday, part time on Thursday and Friday ratios are 1:13 with a teacher and 1:8 without a teacher; where possible children have been put into bubbles with other children that they are familiar with. Noted that many schools aren't opening their nursery.

4.11 The numbers of parents in reception and Year 1 saying that their child will come back have gone up. There is now one additional bubble in Reception and Year 1 meaning more staff are required to come back; staff will not be working across bubbles. If numbers continue to increase in reception nursery staff may have to be redeployed to reception. Governors noted that it could be seen as discrimination if a child in the upper year groups could go back but not nursery, but also noted that the school has limited staff and certain year groups had to be prioritised.

- 4.12 Overview of the links between in school and home learning were provided. For those children coming back there will be a mixed model of home and in school learning. Those year groups not coming back would continue with remote learning. The School has discussed how live lessons could be used; however, the unions and HEP have not provided any recommendations around this due to GDPR issues and additional pressures on staff. There are a range of PSHE activities curriculum recovery with a focus on English.
- 4.13 The GB discussed what would happen if parents changed their mind and wished for their child to return to school. Only families that had answered unsure or did not respond had been called. The GB noted that some families had been unclear that the answers that they had provided were definitive; The Headteacher noted that there was not the capacity to resurvey families every week. Governors recommended that the default position should a family change their minds would be: The school would do their best to get a child into a bubble as soon as it is possible to accommodate.
- 4.14 **Q: Has it been made clear to parents that if they said no, the opportunity had gone for their child to come back?**
- A: As Headteacher I made a decision at the time with the knowledge and information available. Therefore, to save resources only families that were unsure or didn't respond were called.
- 4.15 Governors reiterated their wishes for the School to be accommodating where feasible and safe to allow children to return back to school if families had changed their minds.
- 4.16 **Q: What is the capacity and how up scalable is the key worker provision?**
- A: The School has 17 members of staff not linked to year groups that are able to return; currently there is capacity to expand the provision at the moment. Noted that the school has tried to present an up scalable model. The 17 may reduce as other staff members go off sick or there may be a second lock down.
- 4.17 **Q: Year 6 have to bring in pack lunch whilst key workers have school dinners; this seems unfair?**
- A: Key worker children have either brought in pack lunch or have a school dinner. To increase the hot school meal provision would be very difficult with the timings of lunch, increase cleaning and an increased risk of infection; it would not be manageable. If a child is entitled to FSM then it is possible for them to receive a pack lunch from school, but their entitlement to the meal voucher would be scaled down to 3 days. The school feels it is better to have the offer of £15 rather than a scaled down version.
- 4.18 Governors discussed possible provision to open for wider year groups. Noted that the School does not have enough adults if all the children were to come back in a bubble model. Governors expressed a wish for all the children to come back but acknowledge that there were limiting factors.
- 4.19 The Headteacher noted that the LA and unions were happy that the RA was compliant and that the School had taken all reasonable and practical steps to limit all known risks.
- 4.20 The Chair of Governors noted that the borough and unions were happy for the school to open. Governors had expressed some changes and items on the to do list were to be completed. Noted that some individual RA won't be ready for Monday, but RA for those staff in on Monday had

been completed. Aspiration of the GB was that is parents changed their mind and wished for their child to return to school, they will be admitted when possible.

**ACTION**      The School to circulate a copy of the amended RA and home School agreement to be circulated to Governors before wider reopening.

4.21 The Headteacher and Governing Body provided thanks to the all the hard work undertaken by the staff to allow the school to reopen to the wider school population. Thanks, was also provided to Governors for their support and tribute pay to the LA Health & Safety and union staff.

**5 SCHOOL REOPENING RISK ASSESSMENT**

**AGREED**      **The GB expressed their support for the School and Headship team to reopen on Monday to Year 6, followed by Year 1 and Reception.**

**5. AOB/ DATE OF NEXT MEETING:** Next Full GB meeting on 1 July 2020 at 6:30pm

5.1 Agenda items for the next meeting.

- 2020/21 Budget

5.2 The new website had gone live. A second block of photography will be undertaken once social distancing restrictions are lifted. Thanks were provided to Bruce McLachlan and the staff involved in the project for their hard work.

The Chair thanked everyone for attending and provided well wishes for the wider reopening to Year 6 on Monday. There were no confidential matters discussed. The meeting finished at 20:20pm.

Sign: ..... Date: .....  
Mark Chapman, Chair of Governors